

IONIA COUNTY BOARD OF COMMISSIONERS  
Regular Meeting  
**November 23, 2010**  
7:00 p.m.

Chair Banks called the meeting to order and led with the Pledge of Allegiance.

**Members present:** Mason, Powell, Shattuck, Vroman, Tiejema, Calley (arrived at 7:10 p.m.) and Banks

**Others present:** Dorothy Pohl, Fred Chapman, Tom Thelen, Joel Palmer, Sr., James Lower, Jack Elliott, Rick Norman, Jim Valentine, Brent Schipper, Dwain Dennis, Stephanie Hurlbut, Bob Cusack, Diane Smith, Lisa McCafferty, Mark Howe and Tonda Rich

Banks noted the following additions to the agenda: Added item #5 under Consent Calendar; added item #3 under Unfinished Business; added items #12 - 14 under New Business and added a second Closed Session. Moved by Powell, supported by Vroman, to approve the amended agenda. Motion carried by voice vote.

Banks opened up the first Public Comment period. Jack Elliott addressed the Board concerning county roads. Bob Cusack addressed the Board concerning the need for a local homeless shelter.

**Did You Know?**

Commissioner Tiejema stated a fact of interest.

**Consent Calendar**

1. Approve minutes of the previous meeting(s)
2. Approve per diem and mileage
3. Approve payment of General Fund payroll and accounts payable for the month of October 2010 - \$821,106.11
4. Approve payment of Health Fund bills - \$163,274.44
5. Approve minutes from the Closed Session on November 9, 2010

The Closed Session minutes from November 9, 2010 were passed out and reviewed by the Board. Absent any objections, the Chair declared the Consent Calendar approved.

**Unfinished Business**

1. County Administrator, Mark Howe, presented a handout showing 2011 options (salary, travel, insurance) for the Road Commission Board if the current board membership were to be increased from three to five members. Commissioners

were given a chance to voice their opinions and thoughts on increasing the membership of the Road Commission Board.

Moved by Mason, supported by Tiejema, that the Ionia County Board of Commissioners approve the proposed 2011 options for the Ionia County Road Commission Board.

Moved by Mason, supported by Tiejema, to amend the motion to include the adoption of the Road Commission Policy with a change in item B changing the annual salary from \$3000 to \$2500 per member. Motion carried by voice vote, with Shattuck and Banks voting no.

2. Howe described the Pension Plan history since its last restatement in 1996, including the impact of the spinoff of the Ionia County Community Mental Health Authority, various changes in participation due to collective bargaining and other arrangements, amendments required through changes in the law and amendments adopted. Howe also described the proposed IRS Voluntary Compliance Procedure (VCP) application and recommended authorization to file the application. Howe presented a series of amendments to bring the Plan up to date including an amended and restated plan document effective January 1, 2010, and recommended their adoption. Howe also reported that the proposed Transition Amendment calls for adoption by Ionia County Mental Health Authority. Moved by Powell, supported by Tiejema, that the Ionia County Board of Commissioners adopt the Resolution Regarding Retirement Plan. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

#### **RESOLUTION REGARDING RETIREMENT PLAN**

**WHEREAS**, the County has established and maintains a Pension Plan for the benefit of those County employees not excluded by collective bargaining or individual contract; and

**WHEREAS**, various changes have been made by the County through collective bargaining, Plan operation and otherwise; and

**WHEREAS**, the Internal Revenue Code and Regulations require various changes to the Pension Plan.

**NOW, THEREFORE**, the Plan document is hereby amended by a series of amendments described below:

1. Second Amendment to County of Ionia Pension Plan;
2. Third Amendment – Good Faith Automatic Rollover Amendment (previously adopted)

3. Required Minimum Distributions Amendment;
4. Ionia County Pension Plan Transition Amendment; and
5. Ionia County Pension Plan Amended and Restated effective January 1, 2010.

**FURTHER RESOLVED**, that the County Administrator is authorized and directed to execute the amendments on behalf of the County;

**FURTHER RESOLVED**, that the County Administrator is authorized and directed to submit the Plan to the Internal Revenue Service with a request for a determination letter and to file a Voluntary Compliance Procedure application to the Internal Revenue Service.

3. Moved by Tiejema, supported by Powell, that the Ionia County Board of Commissioners approve the six PA 116 applications filed by Ronald Hoeksma (10-002FA), Hoeksma Farms (10-003FA), Simon Hoeksma Real Estate, LLC.(10-004FA), Simon Hoeksma (10-005 & 006FA) and Swisslane Farms, LLC (10-007FA). Motion carried by voice vote.

### **New Business**

1. Moved by Mason, supported by Powell, that the Ionia County Board of Commissioners adopt the Resolution of Intent to Support a Kitchen Incubator for the Mid-Michigan Area. The Resolution was adopted by the following roll call vote: yes – all. The Resolution is as follows:

#### **RESOLUTION OF INTENT TO SUPPORT A KITCHEN INCUBATOR FOR THE MID-MICHIGAN AREA**

**WHEREAS**, the Mid-Michigan area has a strong and diverse agricultural economy; and

**WHEREAS**, Ionia County has an interest in supporting local agricultural entrepreneurs and businesses; and

**WHEREAS**, the local entrepreneurs and businesses have a desire to produce and market their products to the consumer; and

**WHEREAS**, Buy Local is a growing trend in the United States; and

**WHEREAS**, sales of specialty foods at retail has risen significantly over the past 5 years.

**WHEREAS**, it has been determined there is a need for such a facility; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Ionia County is supportive of evaluating the concept of a kitchen incubator for the five county region of Ionia, Clinton, Ingham, Eaton and Shiawasee Counties; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners has supported from the local Ionia Area Chamber of Commerce who will contribute \$1000 to the support of a Kitchen Incubator contingent upon the other counties contributing to the concept and grant funding is available to purchase a building and purchase the necessary equipment to operate such a facility.

2. Moved by Vroman, supported by Powell, that the Ionia County Board of Commissioners approve the Ionia County Brownfield Plan Fee Schedule as presented. Motion carried by voice vote.
3. Moved by Tiejema, supported by Vroman, that the Ionia County Board of Commissioners approve the upgrade of the Financial Management Systems from BS&A Software in an amount not to exceed \$23,500 with funds to come from the General Fund Designated Fund, Project IS-09-6. Motion carried by voice vote with Calley voting no.
4. Moved by Mason, supported by Powell, that the Ionia County Board of Commissioners approve amendment #3 to the Medical Direction, Administrative Program Consultation Services Agreement between Ingham County and Ionia County and authorize the Chair's signature. Motion carried by voice vote.
5. Moved by Powell, supported by Shattuck, that the Ionia County Board of Commissioners approve renewing the Local Health Department Contract between Michigan Department of Natural Resources and Environment and Ionia County Health Department for Fiscal Year 2010-2011 and authorize appropriate signatures. Motion carried by voice vote.
6. Moved by Powell, supported by Tiejema, that the Ionia County Board of Commissioners approve the contract with On the Run Network TV and the Ionia County Sheriff's Department and authorize appropriate signatures. Motion carried by voice vote.
7. Moved by Mason, supported by Shattuck, that the Ionia County Board of Commissioners approve the Byrne Memorial Formula Grant/Subcontract for CMET/Ionia County Sheriff's Department. Motion carried by voice vote.
8. Moved by Tiejema, supported by Calley, that the Ionia County Board of Commissioners approve the budget amendment for the Sheriff's Department as presented. Motion carried by voice vote.

9. Moved by Powell, supported by Vroman, that the Ionia County Board of Commissioners appoint Ann Ebenstein to the Department of Human Services Board. Motion carried by voice vote.
10. Moved by Vroman, supported by Mason, that the Ionia County Board of Commissioners authorize filling a part-time position in the Information Technology Department. Banks discussed the need for another full-time person in this department and asked the Board to reconsider and authorize filling the position full-time. Motion carried by voice vote, with Banks voting no.
11. Moved by Powell, supported by Mason, that the Ionia County Board of Commissioners approve the Trail Authority Fiduciary Agreement. Motion carried by voice vote.
12. Moved by Tiejema, supported by Calley, that the Ionia County Board of Commissioners approve the Friend of the Court budget amendment as presented. Motion carried by voice vote.
13. Moved by Vroman, supported by Mason, that the Ionia County Board of Commissioners approve the Juvenile Court budget amendment as presented. Motion carried by voice vote.
14. Moved by Mason, supported by Tiejema, that the Ionia County Board of Commissioners approve the acceptance of the Sole Source Justification for the PSIC Grant for the purchase of 40 800MHZ radios. Motion carried by voice vote.
15. Moved by Powell, supported by Vroman, that the Ionia County Board of Commissioners authorize Emergency Program Manager, Rick Norman, to sign as representative for Ionia County on the Memorandum of Understanding between Ionia County and the county agencies participating in the PSIC grant. Motion carried by voice vote.
16. Moved by Vroman, supported by Powell, that the Ionia County Board of Commissioners adopt the Animal Care and Control Fee Schedule effective January 1, 2011. Motion carried by voice vote with Tiejema voting no.

## **Reports**

Banks proposed changing the time of the December 21<sup>st</sup> meeting to 7:00 p.m. and canceling the December 28<sup>th</sup> meeting. Moved by Mason, supported by Vroman, to cancel the December 28<sup>th</sup> meeting and change the time of the December 21<sup>st</sup> meeting to 7:00 p.m. Motion carried by voice vote.

Banks further stated that in the past the Board has discussed going back to a committee structure and asked the Board to think on this possibility and bring their ideas back to the

Board on January 6, 2011 at 6:30 p.m. when the Board will be having a workshop to discuss the organization of the board meetings.

**County Administrator's report:**

1. Discussed MSUE workshops for 2012;
2. Update on Resource Recovery
3. Acknowledged Commissioner Powell, Lisa McCafferty and Stephanie Hurlbut for their work on the animal shelter fee schedule.

**Public Comment**

Banks opened up the second Public Comment period. Jack Elliott commented on the Committee-of-the-Whole meetings. Joel Palmer, Sr. commented on the Road Commission Board.

Banks called for a recess at 9:12 p.m. and reconvened at 9:20 p.m.

Moved by Mason, supported by Calley, to enter into Closed Session to discuss union negotiations. Motion carried by the following roll call vote: yes – all.

Moved by Powell, supported by Shattuck, to adjourn Closed Session and return to regular session at 9:34 p.m.

Moved by Powell, supported by Tiejema, that the Ionia County Board of Commissioners approve the Letter of Understanding with the Corrections Union concerning filling a full time position with a temporary person. Motion carried by voice vote.

Moved by Powell, supported by Mason, to enter into Closed Session at 9:35 p.m. Motion carried by the following roll call vote: yes –all.

Moved by Powell, supported by Calley, to adjourn Closed Session at 9:43 p.m. Motion carried by voice vote.

Moved by Shattuck, supported by Powell, to adjourn the meeting at 9:43 p.m. Motion carried by voice vote.

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James L. Banks, Chair

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Tonda Rich, Clerk

Minutes approved on:

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