

IONIA COUNTY BOARD OF COMMISSIONERS  
**January 25, 2011**  
Regular Meeting  
7:00 p.m.

Chair Shattuck called the meeting to order and led with the Pledge of Allegiance.

Members present: Mason, Lower, Vroman, Tiejema, Banks, Calley (arrived at 7:03 p.m.)  
and Shattuck

Others present: Tom Thelen, Lisa McCafferty, Don Lehman, Loren Gage, Jim Valentine,  
Sug Pinnow, Dale Miller, Stephanie Hurlbut and Tonda Rich

**Approval of Agenda**

1. Consideration of additional items

Chair Shattuck noted the following addition to the agenda: Added item #5 to the Consent Calendar to approve Closed Session minutes from January 11, 2011.

Moved by Vroman, supported by Lower, to approve the amended agenda. Motion carried by voice vote.

**Public Comment**

Shattuck opened up the first Public Comment period. No one addressed the Board.

**Did You Know?**

Commissioner Mason stated a fact of interest.

**Consent Calendar**

1. Approve minutes of the previous meeting(s)
2. Approve per diem and mileage
3. Approve payment of General Fund payroll and accounts payable for the month of December 2010 - \$830,634.41
4. Approve payment of Health Fund bills - \$91,410.48
5. Approve Closed Session minutes from January 11, 2011 (4 sets)

Commissioner Tiejema requested an amendment to his per diem voucher.

The Closed Session minutes were reviewed by the Board.

Absent any objections, the Chair declared the Consent Calendar approved.

## **New Business**

1. Moved by Tiejema, supported by Mason, to adopt the Bertha Brock Park Advisory Board Bylaws. Loren Gage, Bertha Brock Park Manager, stated that the only change to the Bylaws is the Park Board is recommending to change the election of officers to take place at the February meeting rather than the January meeting. Motion carried by voice vote.
2. Chair Shattuck acknowledged the filing of the Farmland Agreement by Dan Zeigler.
3. Moved by Vroman, supported by Tiejema, to approve the contractual allowance adjustment of \$14,523.62 and write off adjustment in the amount of \$1,917.67 for a total adjustment of \$16,441.29 for the Health Department's fiscal year 2009. Motion carried by voice vote.

Lisa McCafferty, Public Health Officer, presented Commissioner Lower with a certificate of completion for Substance Abuse Training 101.

4. Moved by Lower, supported by Mason, to approve the Ionia County Health Department's Plan of Organization (POO). Motion carried by voice vote.
5. Appointments
  - a. Central Area Michigan Works Consortium – Moved by Mason, supported by Tiejema, to appoint Jack Shattuck to the Central Area Michigan Works Consortium. Motion carried by voice.
  - b. Ionia County Substance Abuse Initiative – Moved by Mason, supported by Lower, to appoint Cori Anderson to the Ionia County Substance Abuse Initiative. Motion carried by voice vote.
  - c. MSUE District Council – Moved by Tiejema, supported by Vroman, to appoint James Lower to the MSUE District Council. Motion carried by voice vote.

6. A 2011 budget recommendation was prepared by the County Administrator. The recommendation reduced the use of Fund Balance by \$250,000. Each Commissioner was given the opportunity to discuss their thoughts on the recommendation.

Moved by Lower, supported by Vroman, to approve the 2011 Budget Recommendation as presented.

Commissioner Tiejema asked how the process would work if the line items that are being reduced ended up going over budget.

Commissioner Banks stated he was uncomfortable with the urgency in the adoption of the recommendation and explained his reasons.

Moved by Banks, supported by Tiejema, to table the motion on the floor. Chair Shattuck called for a vote by a show of hands: Motion failed with Mason, Tiejema and Banks voting yes.

The Chair stated that he requested the County Administrator to put a recommendation together in time for tonight's meeting. Shattuck further stated that the recommendations being made have been previously discussed and that the Board should further note that the proposed recommendations have been discussed with the Department Heads as well.

Commissioner Mason concurred with Commissioner Banks and further acknowledged the time the County Administrator has put into preparing tonight's budget recommendation.

Commissioner Lower stated that Stephanie Hurlbut, Finance Director, could answer any questions the board had on the proposed recommendation. Lower further stated that the proposed cuts set forth in the budget recommendation do not go far enough.

Commissioner Vroman commended the County Administrator on the proposed recommendation and further stated that it is important for the Board to set the tone in 2011 as soon as possible.

Commissioner Calley clarified to the public that the recommendation before the Board was derived from budget discussions and workshops, as well as, the County Administrator meeting with Department Heads.

Chair Shattuck called for a vote on the original motion to approve the 2011 Budget Recommendation as presented. Motion carried by voice vote.

7. Commissioner Lower requested that the Board's Bylaws and budget be put on the county's website. Due to the many budget amendments, the question was raised as to how often should the budget be updated on the website. It was the consensus of the Board to have the County Commissioners' Bylaws and the county budget be put on the county website with updates to the budget being made quarterly. It was further discussed and agreed upon that revenue and expenditures should be on the website as well.

## **Reports**

### **1. Chairperson's Report**

Chair Shattuck commended the County Administrator on the budget recommendation that was prepared in a timely manner, as well as, the department heads who worked with Howe on the recommendations.

**Public Comment**

The Chair opened up the second Public Comment period. No one addressed the Board.

Moved by Banks, supported by Mason, to adjourn the meeting at 8:19 p.m. Motion carried by voice vote.

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Jack Shattuck, Chair

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Tonda Rich, Clerk