IONIA COUNTY BOARD OF COMMISSIONERS
Regular Meeting
September 27, 2011
7:00 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Mason, Lower, Vroman, Tiejema, Banks and Shattuck
Members absent: Calley

Others present: Jon Szerlag, Tom Thelen, Janae Cooper, Jim Valentine, Melissa Eldridge, Loren Gage, Lisa McCafferty, Lynette Seiler, Jeff Radike, Bob Cusack, Jack Elliott, Mark Novak, Don Ransom, Diane Adams, Dale Miller, Stephanie Hurlbut and Tonda Rich

The Chair noted the following additions to the agenda: Added items R, S and T under New Business. In addition, the Chair noted that the discussion on the Clean Sweep Grant (item O) would be moved up to item B. The Clerk requested to add item E to the Consent Calendar to approve the Closed Session minutes from September 13, 2011. Moved by Lower, supported by Tiejema, to approve the amended agenda. Motion carried by voice vote.

Public Comment

Jack Elliott commented on the Treasurer's Office and property assessments. Bob Cusack commented on the airport hunting lease.

Consent Calendar

A. Approve minutes of the previous meeting(s)
B. Approve per diem and mileage
C. Approve payment of General Fund payroll and accounts payable for the month of August 2011 - $1,175,856.78
D. Approve payment of Health Fund bills -$98,472.94
E. Approve Closed Session minutes (3 sets) from September 13, 2011

The Closed Session minutes were passed out and reviewed by the Board. Hearing no objections, the Chair declared the Consent Calendar approved.

Unfinished Business

A. Moved by Tiejema, supported by Vroman, to appoint Carol Braun and Michelle Francisco to the Commission on Aging Board for three year terms. Motion carried by voice vote.

New Business

A. Moved by Vroman, supported by Banks, to approve the Resource Recovery Services Agreement between the County of Ionia and the Ionia Conservation District for resource recovery services for a one-year period at a cost of $20,000 and authorize appropriate signatures. Motion carried by voice vote.

B. Moved by Tiejema, supported by Lower, to approve the grant agreement between the County of Ionia and Michigan Department of Agriculture for the Clean Sweep Grant in an amount of $18,000 and authorize appropriate signatures. Motion carried by voice vote.

C. Moved by Banks, supported by Mason, to increase the part-time Information Technician position to a full-time position. Motion carried by voice vote, with Lower voting no.

D. Moved by Banks, supported by Mason, to authorize filling the Information Technician Director position at a Grade 12, Step 1, effective immediately. Motion carried by voice vote.

E. Jeff Radike, Assistant Friend of the Court, requested authorization to make the Case Management Assistant position a permanent position. Radike explained that with the Cooperative Reimbursement Program contract, the Friend of the Court satisfies the 1/3 of the reimbursement for this position via revenue including statutory fees, filing fees, judgment entry fees and federal incentives based on child support collected. Moved by Mason, supported by Lower, authorizing the Case Management Assistant position is made a permanent position at the Friend of the Court Office. Motion carried by voice vote.

F. Moved by Tiejema, supported by Mason, to approve the Commercial Natural Gas Supply Contract with Volunteer Energy and authorize appropriate signatures. Motion carried by voice vote.

G. A lengthy discussion took place concerning the renovation of the front steps of the courthouse. Don Ransom, Physical Plant Director, stated that the steps have reached such a point of deterioration that they have become a safety issue and needs to be repaired. Ransom indicated he only received one bid, which was broken down into three different bids, which were: Option 1 is to remove and replace the steps; Option 2 is to remove and replace the steps and to prep the steps with a snow melt system; and Option 3 is to remove and replace the steps with the installation of the snow melt system. The total cost would be $52,200 for all three options with funds to come from the General Fund Designated. Commissioners questioned the need for a snow melt system if the front entrance will be locked in the near future due to the single point of entry. Commissioner Mason questioned the need for a snow melt system at the handicap ramp. Ransom explained that regardless of whether the front entrance would be used, the steps still need to be cleared of snow

at all times due to this becoming an emergency exit. Moved by Vroman, supported by Mason, to authorize Options 1 & 2 of the contract with Cusack's Masonry Restoration, Inc. with funds to come from the General Fund Designated Fund and to authorize appropriate signatures. Moved by Tiejema, supported by Shattuck, to amend the motion to include Option 3. The Chair called for a vote on the amended motion. Motion carried by voice vote. The Chair called for a vote on the original motion which was for options 1 & 2 of the bid. Motion carried by voice vote.

H. Moved by Mason, supported by Banks, to approve the AAAWM Contract Amendment #61.54-4, which is additional funding to be used toward the meal programs, and to authorize appropriate signatures. Motion carried by voice vote.

I. Moved by Mason, supported by Tiejema, to approve the AAAWM Contract Amendment #61.54-5, which is additional funding to be used toward nutrition, and to authorize appropriate signatures. Motion carried by voice vote.

J. Moved by Mason, supported by Vroman, to approve the AAAWM Contract Amendment #51.54-5, which is additional funding to be used for the 2011 Disease Prevention/Health Promotion Arthritis Foundation Tai Chi Program, and to authorize appropriate signatures. Motion carried by voice vote.

K. Moved by Mason, supported by Lower, to approve the AAAWM Contract Amendment #51.54-6, which is a continuation of funding to be used to cover in-home services and disease prevention/health promotions. Motion carried by voice vote.

L. Moved by Tiejema, supported by Mason, to approve filling the Nutrition Director position at the Commission on Aging. Motion carried by voice vote.

M. County Clerk, Tonda Rich, stated that effective October 1, 2011, the Clerk's Office will start implementing the certification fee for all civil judgments which would generate approximately $15,000 in revenue. With the revenue generated, Rich requested a part-time staff position, for 20 hours per week, with no benefits. Moved by Mason, supported by Banks, to approve a part-time position in the Clerk's Office for 20 hours per week, with no benefits, starting at a Grade 6, Step 1, to become effective November 1, 2011, and to have the position re-evaluated during next year's budget discussions. Moved by Vroman, supported by Tiejema, to amend the motion to 16 hours per week. The Chair called for vote on the amended motion. Motion carried by voice vote, with Shattuck voting no. The Chair called for a vote on the original motion. Motion carried by voice vote, with Lower and Shattuck voting no.

N. Moved by Vroman, supported by Banks, to approve the U.S. Department of Transportation Federal Aviation Administration Terms and Conditions of Accepting Airport Improvement Program Grants and ratify the signature of Chairperson Jack Shattuck. Motion carried by voice vote.

O. Moved by Banks, supported by Tiejema, to approve the grant agreement between the Michigan Department of Transportation and the Ionia County Board of Commissioners to rehabilitate hangar taxi lanes at the Ionia County Airport – Contract # 2011-0482, Federal Project No. F-26-0048-2310, and to authorize the signature of Chairperson Jack Shattuck. Motion carried by voice vote.

P. Moved by Tiejema, supported by Banks, to approve the budget amendment as presented for the Sheriff's Department, concerning the Safe Communities Grant. Motion carried by voice vote.

Q. Moved by Vroman, supported by Mason, to approve the FY 2012 Community Corrections Plan & Services contract and authorize appropriate signatures. Motion carried by voice vote.

R. Moved by Mason, supported by Lower, to approve a temporary, full-time position in the County Treasurer's Office to cover the medical leave of the County Treasurer and to authorize the pay to be set at a Grade7, Step 5. Motion carried by voice vote.

S. Moved by Tiejema, supported by Mason, to approve amendment #1 to the Agreement between Michigan Department of Human Services and Ionia County Health Department/ICSAI that modifies the in-home substance abuse contract, and to authorize appropriate signatures. Motion carried by voice vote.

T. Discussions concerning the 2012 Capital Budget continued. The discussion included the FOC east and west parking lots, the airport hangar, rails-to-trails and facilities. It was the consensus of the Board to add a facilities discussion to the next Committee-of-the- Whole agenda.

Reports

Chairperson Shattuck reminded everyone of the raffle for Bertha Brock Park.

Interim County Administrator's report:

1) Health insurance cap signed by the Governor;
2) Working with Blue Cross Blue Shield on rates;
3) The County budget will be uploaded to the website for viewing

Public Comment

Jack Elliott commented on the position in the Clerk's Office, as well as, the renovation of the front steps of the courthouse. Bob Cusack commented on his appointment to the Construction Board of Appeals.

Moved by Lower, supported by Vroman, to adjourn the meeting at 9:24 p.m. Motion carried by voice vote.

Jack Shattuck, Chair	Tonda Rich, Clerk