

IONA COUNTY CENTRAL DISPATCH
ADVISORY BOARD

Minutes
March 3, 2010

Call to Order

A regular meeting of the Advisory Board was held at 545 Apple Tree Drive and called to order by Jerry Skeltis at 1:00 p.m.

Members Present: Jerry Skeltis, Troy Thomas for Director Bulling, Rick Norman, Bob Bauer, Dale Nelson, Gregg Moore, Pat Richard, Dwain Dennis, Jani Millard, Roland Self, Bob Bennett and Paul Barker. Members Absent: Amanda Powell.

Others Present: Jim Valentine, Vicki Denny, Zenon Cardenas and Nancy Rodriguez.

The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Motion made by Roland Self and seconded by Dwain Dennis to approve the agenda as presented. All ayes by voice vote. Motion carried.

Approval of Minutes

Motion made by Dale Nelson and seconded by Dwain Dennis to approve the minutes from the February 3, 2010 meeting as written. All ayes by voice vote. Motion carried.

Review and Approval of Bills

Personnel/Finance Committee will review payments made for Central Dispatch expenditures.

Discussion/Reports

Committee Reports:

Law Enforcement Committee: The Committee met, but had nothing to report to the Board.

Emergency Management Report:

Rick Norman reported that there would be an EOC Activation Drill on March 5, 2010. The scenario for the drill is a dry, hot July with high fire danger.

Director's Update:

February Journal Reports: It looks like the 2009 Budget will be in the black around \$74,000.00. That gives us a slight cushion for 2010.

Belding Dispatch: Looking towards the end of June to take over the dispatching of Belding police and fire. Director met with Chief Moore to finalize procedures with Belding Fire to make sure that they are activated properly. A north fire repeater will be placed in Belding so that Belding can maintain their existing frequency for local operations. The repeater will enhance our system as it will give us a fourth tower. We will place Orleans Fire and Belding Life Ambulance also on that frequency. We are working with a radio engineer to make the Belding repeater a dual system so that we won't have to change any

equipment here for the police side. This would keep Central Dispatch from having another channel to monitor on the dispatch consoles. Director Valentine and Supervisor Vicki Denny will be meeting with the full-time dispatcher from Belding for an interview for the dispatch position authorized by the Board of Commissioners to be filled after April 1, 2010.

Fiber Optics Project: Director Bulling and Director Valentine will be going to Lansing tomorrow to meet with Representative Brian Calley to discuss the delay in the approval of the PSIC grant for the IP phone system, which includes underground fiber optics installation. The grant has stalled in Chicago at the federal level, after having to submit additional documents to the EPA because the courthouse is a historical building.

Final E-911 Service Plan: Draft copies of an updated Ionia County Emergency Telephone Service District Final Plan were placed around the table for review by the Advisory Board. Director Valentine has been working with Attorney Douglas Van Essen to update the E-911 Final Plan that was adopted by Ionia County in 1990. The Final Plan has been opened for amendments and resolutions over the years and has become a large document. This updated plan would leave everything currently in place as it is, such as the Advisory Board, By-Laws and funding, but would be a more stream-lined document, making it easier to work with. This would be a good time to update the plan, with the closing of Belding Dispatch the E-911 Plan will be opened for a resolution establishing Ionia County Central Dispatch as the county's primary PSAP. Director Valentine will be presenting the resolution to the Board of Commissioners for their approval.

Miscellaneous: The latest revision from 2008 of the Central Dispatch By-Laws was passed out to each member of the Advisory Board, which had not been distributed after the revision was approved by the Board of Commissioners.

Paul Barker brought up for discussion the issue of investing our fund balance. Current cash flow was discussed, along with expected expenditures for 2010.

Next Meeting

The next meeting of the Advisory Board will be April 7, 2010 at 1:00 p.m.

Adjournment

Motion made by Pat Richard and seconded to adjourn the meeting. All members present were in favor by a voice vote and the meeting adjourned at 1:25 p.m.

Respectfully Submitted,

Nancy Rodriguez
Recorder