

# ADDRESS APPLICATION

**PRINT IN INK OR TYPE**

## SECTION ONE:

Applicant's Name			
Current Mailing Address			
City		State	Zip Code
Telephone Number	<input type="checkbox"/> Owner	<input type="checkbox"/> Builder/Contractor	<input type="checkbox"/> Developer <input type="checkbox"/> Other - Explain: _____

## SECTION TWO: (TO BE COMPLETED WHEN APPLICANT IS **NOT** PROPERTY OWNER)

Property Owner's Name		
Current Mailing Address		
City	State	Zip Code

## SECTION THREE: **NOTE: Application will not be processed without required attachments.**

**Purpose or Use of Driveway:**  New Dwelling  Replace Existing Dwelling  Other - Explain: \_\_\_\_\_

**Type of Road Located on:**  Public  Private - Private Road Name: \_\_\_\_\_

### Documentation attached:

- Proof of Ownership** - This may be a copy of Recorded Deed, Affidavit of Land Contract, Approved Land Division Application, or Tax Bill. **Document must contain current Owner's Name and individual Parcel Identification Number.**
- Driveway Permit** - This is required **only** if the driveway is located on a **public** road or in a township with a **private road ordinance**.
- Parcel Survey or Site Plan** - This is required **only** if driveway is located on a **private** road and **must include the location of the driveway and it's distance from property lines.**
- Ordinance Compliance Form and/or Letter** - This is required **only** if there is an ordinance at the local (township) level that requires additional approval prior to assigning an address. **Contact the Twp. Supervisor for more information.**

### NOTIFICATION PREFERENCE:

Mail completed form to owner/builder.  Notify by telephone for pick-up. Call: \_\_\_\_\_

Applicant's	Date
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**CDO USE ONLY - DO NOT WRITE BELOW THIS LINE**

Address Number:	Section No.:	Parcel ID Number:
Road Direction:	Road Type:	Township/Village:
Name of Road:		
Location:		