Building Department
175 E. Adams St., Ionia, MI 48846
Hours: Monday thru Friday 8:00 am-5:00 pm
616.527.5374 Fax 616.527.0863
(Code questions 616.527.5374)

FOR OFFICE USE ONLY

Job Site Address _____

Name _____

Parcel No._____

Project No._____

Permit No._____

COMMERCIAL BUILDING PERMIT APPLICATION together with CHECKLIST OF ITEMS AND/OR DOCUMENTS REQUIRED FOR PERMIT ISSUANCE

Type of Improvement: (circle one) New Addition Remodel Change of Use

Type of Construction: _____

No. of Floors: _____Bldg Height: _____

Basic Dimensions _____ X _____

Use Group:

_____

Permit Determinant:
(will be completed by Building Dept.)

_____

PLAN REVIEW $ _____

PERMIT COST $ _____

TOTAL COST $ _____

By:

Describe in detail proposed use of building, e.g., food processing plant, machine shop, laundry building at hospital, parking garage for department store, rental office building, office building at industrial plant, etc. If use of existing building is being changed, enter proposed use.

_____

_____

Engineer/Architect: _____ Phone ( ) _____

Address: _____

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

Name _____ Phone ( ) _____ Cell Phone ( ) _____

Address _____ City _____, MI Zip _____Federal ID/Soc. Security No._____

MESC Employer No._____ Workers' Disability Compensation Carrier _____

License No. _____ Expiration Date _____

If exempt from any of the above, explain here: _____

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.

OWNER/APPLICANT'S AFFIDAVIT
I hereby certify that all information submitted on this application is accurate to the best of my knowledge and further, I agree to conform to all applicable laws of the state of Michigan.

Signed: _____ Date: _____

CONTRACTOR/AGENT'S AFFIDAVIT
I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, further, we agree to conform to all applicable laws of the state of Michigan. All information on this application is accurate to the best of my knowledge.

Signed: _____ Date: _____

Additional permits required: Electrical ☐ Yes ☐ No Mechanical ☐ Yes ☐ No Plumbing ☐ Yes ☐ No